

IGNOU Assignment Submission Rules

- ∞ **Download the Assignments from the link: <https://webservices.ignou.ac.in/assignments/> (<http://www.ignou.ac.in/Student Support/Student Zone Assignments>)**
- ∞ **Assignments must be hand written only; no typed assignments will be accepted.** Handwriting should be neat and readable.
- ∞ **Write through front & back side of the Plain A4 paper only.**
- ∞ **Use black or blue ink ball pen. Do not use 'RED' ink pen.**
- ∞ **All assignments are to be submitted together in a single spiral binding with separate question paper for separate courses.**
- ∞ **The students must submit the assignment according to prior notice given by studycentre**
- ∞ **Never send the assignment through E-mail or Post.**

Assignment must have the following details:

- 1) **Enrollment number**
- 2) **Name, Address and Contact number of the Student**
- 3) **Print Out Copy of the Downloaded Question paper.**
- 4) **Programme Code.**
- 5) **Course Title.**
- 6) **Course Code.**
- 7) **Course Codes of all submitted assignments in the front page.**
- 8) **Number of assignment submitted.**
- 9) **Date of submission**
- 10) **Signature**

***** N.B. Students are asked to keep scan copies of submitted assignments.**